

MASTERY COVID-19 Safety Plan

September 2020 School Term

1. Conduct Guidelines

- The MASTERY COVID-19 Safety Plan, approved by WorkSafe BC, is posted on the front door and at the front desk.
- Physical-distancing markers are present outside the school for use should crowding occur in the lobby or at the front desk.
- Traffic flow, one-way, is regulated: entry through the front door and exit through the rear; signage indicates this one-way direction on the floor of the school.
- STOP WASH HANDS signage is posted in every room and in the lobby. Students MUST wash their hands prior to the start of any class or lesson.
- Physical distancing must be observed in the hallway when any of the three bathrooms in the school are accessed.
- Students will have their own copies of music and writing supplies so that there will be no sharing of musical scores or any other materials needed in the classes or lessons.
- Sanitizers are available in every room and at the front desk.

2. Occupancy Limits

- A maximum of four persons is allowed in the lobby, with preference given to students. Parents drop off students at the front door and pick them up at the back door.
- Furniture and large instruments have been placed to allow for physical distancing of two meters in large classrooms. Physical distancing to limit occupancy to eight students is clearly marked on the floor of these classrooms.
- Maximum occupancy in studios is two people—a teacher and a student.

3. Cleaning Protocols

- Professional cleaning occurs weekly with extra sanitizing.
- Disinfecting occurs twice a day: furniture, instruments, doorknobs, washrooms, and light switches. Lights remain on to reduce necessity for switching on and off.
- Rented guitars, violins, and other small instruments are labeled with the student's name and sanitized before and after each use.
- Air conditioning is turned off and classroom doors remain partially open. Outside doors remain partially open and heating remains off unless low temperatures do not allow for this.

4. Education

- Teachers have been informed of the MASTERY COVID-19 Safety Plan and provided with the policies and procedures. They are required to be familiar with the Plan prior to teaching and to implement it.
- The Safety Plan is emailed to the parents before the new school term begins.
- Daily health screenings (verbal screening for symptoms) are conducted with faculty and students.
- Signage is posted at the entrance regarding illness and recent travel. Anyone showing symptoms of COVID-19 or influenza is prohibited from entering the premises.